South Australia Police

POSITION INFORMATION DOCUMENT

Stream : Operational Services
Career Group : Special Services
Discipline : 
Classification : OPS1
Service : Operations Support Service
Position Title : Speed Camera Operator

LEVEL CHARACTERISTICS

This position is classified at the Operational Services level 1 by virtue of employees being required to perform tasks which may be characterised by the following:

- work in accordance with specific direction and undertake routine activities requiring the practical application of basic skills and techniques;
- work routines, methods and procedures are established and there is only limited scope for interpretation; and
- assistance is available when problems occur.

POSITION SUMMARY

A Speed Camera Operator, as part of the SAPOL Road Safety Program, is required to provide a service for the detection and reporting of speed related traffic offences as directed by police operational traffic tasking.

POSITION CHARACTERISTICS

South Australia Police provides a diverse range of services to the community. These services are aimed at producing a safe and peaceful environment by the minimisation of crime and disorder. It is a large complex organisation which, because of the nature of its operations, is constantly subject to public scrutiny and accountability. It provides services to a range of different locations (over 100) spread across the State on a 24 hour a day basis.

The Speed Camera Operators are responsible for the effective operations of speed camera equipment in allocated locations throughout an assigned geographic area, in order to facilitate the prevention and detection of speeding motorists. The Speed Camera Operator is required to operate in line with documented procedures.
ORGANISATION

Supervisor Reports to: Manager, Traffic Camera Unit
Supervisor's Position: Supervisor, Traffic Camera Unit
Subject Position: Speed Camera Operator
Staff Supervised: On occasions trainees.

STATISTICS RELEVANT TO THE POSITION
### Job and Person Specification Approval

(for all positions excluding senior positions)

<table>
<thead>
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<th>Position Created</th>
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Commissioner of Police or Delegate

P.C.O. Reference Number

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<table>
<thead>
<tr>
<th>Job Specification</th>
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<tbody>
<tr>
<td>1. Summary of the broad purpose of the position, and its responsibilities / duties.</td>
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<th>2. Reporting / working relationships</th>
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<td>(to whom the person reports, staff for whom the person is responsible and other significant connections and working relationships within the organisation)</td>
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Speed Camera Operators are responsible to a Senior Speed Camera Operator for their day to day activities.

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<th>3. Special Conditions</th>
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<td>(Such as non-metropolitan location, travel requirements, frequent overtime)</td>
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Undertake shift work and must possess a current full South Australian drivers licence and must hold a current first aid certificate. Must be willing to attend all trade related training courses and pass the required medical examination, including a colour blindness check. Will be required to travel intrastate and may be required to travel interstate. Must be willing to work overtime.
4. **Statement of Key Outcomes and Associated activities**

(Group into major areas of responsibility and list in descending order of importance. Continue on next page if necessary)

- Facilitate the detection of speeding motorists by setting up, operating and dismantling speed cameras.
- To ensure the operation of speed camera equipment is in accordance with SAPOL documented procedures, sighting policies and Standard Operating Procedures for Speed Camera Operations.
- Ensure that deployed speed camera equipment is not in any way tampered with or hindered from normal operation.
- Test that the camera is operating correctly for evidentiary purposes, prior to actual offender detection.
- Maintain a chain of evidence by delivering exposed camera film for processing and assessment, in accordance with documented procedures.
- Maintain records as detailed in documented SAPOL procedures for speed camera operations.
- Give evidence in court when required.
- Provide basic first aid treatment in emergency situations.
- Contribute to the maintenance of a harmonious, safe and healthy workplace free of harassment, unlawful discrimination and bullying and where diversity is valued.

Certified correct by OIC/Branch Head : .............................................     /     /
Acknowledged by Current Occupant : .............................................     /     /
Name of Current Occupant : ......................................
PERSON SPECIFICATION

Essential Minimum Requirements
(Those characteristics considered absolutely necessary.)

Educational / Vocational Qualifications
(Include only those listed in Commissioners Standard 2 as an essential qualification for a specified group.)

Nil

Personal Abilities/Aptitudes/Skills
(Related to the job description, and expressed in a way which allows objective assessment.)

- Ability to communicate and relate effectively with members of the public.
- Good literacy and numeracy skills.
- Ability to comply with directions and work under written guidelines to meet required outcomes.
- Ability to possess a high level of personal integrity and credibility and maintain confidentiality.
- Ability to work effectively in a disciplined team environment to achieve agreed objectives.
- Ability to work alone effectively with limited supervision.
- Ability to contribute to the maintenance of a harmonious, safe and healthy workplace, free of harassment, unlawful discrimination and bullying and where diversity is valued.

Experience
(Including Community Experience)

Knowledge

- Must possess a basic knowledge of computers.
- Possess a general knowledge of Single Reflex Camera operations.
- Knowledge of the principles of equity and diversity requirements.
- Demonstrated sound knowledge and commitment to OHS&W legislation, principles and practices; and risk assessment in accordance with the OHS&W Act (1986), Regulations & AS/NZS 4360 Standard.
Desirable Characteristics
(To distinguish between applicants who have met all essential requirements)

Personal Abilities/Aptitudes/Skills

• Ability to deal with conflict
• Ability to remain calm in stressful situations

Experience

• Have worked shift work.
• Have worked alone.

Knowledge

• Knowledge of the Road Traffic Act and Australian Road Rules.
• Knowledge of preparing statements for evidentiary purposes.

Educational / Vocational Qualifications
(Considered to be useful in carrying out the responsibilities of the position)

• Secondary education to year 10.